



Overview and Scrutiny Committee

Mon 19 Feb
2024
6.30 pm

Council Chamber
Redditch Town Hall

REDDITCH BOROUGH COUNCIL

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**If you have any queries on this Agenda please contact
Mat Sliwinski**

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email: mateusz.sliwinski@bromsgroveandredditch.gov.uk**

GUIDANCE ON FACE-TO-FACE MEETINGS

Please note that this is a public meeting.

You are able to see the agenda for this meeting from the Committee Pages of the Council's website.

If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.

GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON

Meeting attendees are encouraged not to attend a Committee if they have any of the following common symptoms of flu or Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

PUBLIC SPEAKING

The usual process for public speaking at Committee meetings will continue to be followed subject to some adjustments which allow written statements to be read out on behalf of residents and the virtual participation of residents at meetings of Overview and Scrutiny.

PUBLIC ATTENDANCE AT MEETINGS

Members of the public are encouraged not to attend a Committee if they have any of the following common symptoms of flu or Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

Notes:

Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded.



Overview and Scrutiny

Monday, 19th February, 2024

6.30 pm

Council Chamber Town Hall

Agenda

Membership:

Cllrs:

Sid Khan (Chair)
Sharon Harvey
(Vice-Chair)
Imran Altaf
Karen Ashley
Chris Holz

Joanna Kane
Emma Marshall
Jane Spilsbury
Monica Stringfellow

1. Apologies and Named Substitutes

2. Declarations of Interest and of Party Whip

To invite Councillors to declare any Disclosable Pecuniary Interests and / or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests, and any Party Whip.

3. Public Speaking

To invite members of the public who have registered in advance of the meeting to speak to the Committee. Please note that the deadline to register to speak at this meeting is midday on Friday 16th February 2024.

4. Redditch Partnership - Annual Report Update (Pages 5 - 10)

5. Disabled Facilities Grant (DFG) - Overview (Pages 11 - 18)

6. Council Motion - Proposal for a Short Sharp Review of Post-16 Education

7. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme - Selecting Items for Scrutiny (Pages 19 - 22)

8. Overview and Scrutiny Work Programme (Pages 23 - 26)

9. Task Groups, Short Sharp Reviews and Working Groups - Update Reports

a) Budget Scrutiny Working Group – Chair, Councillor Kane

b) Performance Scrutiny Working Group – Chair, Councillor Holz

Overview and Scrutiny

Monday, 19th February, 2024

- c) Fly Tipping and Bulky Waste Task Group – Chair, Councillor Khan

10. External Scrutiny Bodies - Update Reports

- a) West Midlands Combined Authority (WMCA) Overview and Scrutiny Committee – Council representative, Councillor Marshall;
- b) West Midlands Combined Authority (WMCA) Transport Delivery Overview and Scrutiny Committee – Council representative, Councillor Marshall; and
- c) Worcestershire Health Overview and Scrutiny Committee (HOSC) – Council representative, Councillor Marshall.

11. Exclusion of the Press and Public

Should it be necessary, in the opinion of the Chief Executive, during the course of the meeting to consider excluding the public from the meeting on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:

“That, under S.100 (A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act”.

These paragraphs are as follows:

Subject to the “public interest” test, information relating to:

- Paragraph 3 – financial or business affairs;
- Paragraph 4 – labour relations matters;

and may need to be considered as ‘exempt’.

12. Minutes of the meeting of 1st February 2024

(Document to follow).

Minutes of the Overview and Scrutiny Committee meeting held on 1st February 2024, including the confidential minute record, will be considered at this meeting.



Redditch Partnership & Redditch District Collaborative

Overview and Scrutiny Information Report

February 2024

Purpose

1. The purpose of this report is to provide background information and an update on the Redditch Partnership and Redditch District Collaborative.

Recommendation

2. It is recommended that the contents of this report be noted.

Partnership Team

3. A review and restructure of Partnerships within Chief Execs was carried out in 2022, triggered by the departure of the Redditch Partnership Manager (Helen Broughton). The outcome was the Partnership Team is now made up of a joint Redditch and Bromsgrove Partnership Manager (Della McCarthy) and Partnership Officer (Alison Wakeman).

Redditch Partnership

4. The Redditch Partnership is the Local Strategic Partnership (LSP) which has existed for a number of years with different groups as part of its structure. The very basic aim of the Redditch Partnership is to bring together representatives from a wide variety of agencies across the public, private and voluntary and community sectors to enable partnership working on what matters locally. The vision of the Redditch Partnership has been periodically reviewed but has remained unchanged for some time. It is:

“Redditch will be successful and vibrant with communities that have access to good job opportunities, good education, good health and are communities that people will be proud to live and work in.”

Redditch Partnership Executive Group (RPEG)

5. For several years, the Partnership has been primarily made up of the Redditch Partnership Executive Group (RPEG) and two thematic groups (Redditch Community Wellbeing Trust and Redditch Business Leaders). However, starting with the work of the former Redditch Partnership Manager, the makeup of the Redditch Partnership has evolved recently. There have been a number of reasons for this, but most notably it has been due to the changes nationally around health with the introduction of Integrated Care Systems (ICS) as this prompted the formation of the Redditch District Collaborative (RDC). The Borough Council, namely the Chief Executive and the Redditch Partnership Manager, were directly involved in the setup of RDC and RPEG were given oversight of the arrangements.

6. Further information regarding RDC is covered later in this report, however, the plan has always been to ensure the Redditch Partnership flexibly wraps around and supports the work of the Collaborative. In September 2022, following a staff review and restructure of the Partnerships service, key people involved in the Partnership and the Collaborative were called together. The session was led by the former Chief Executive, Kevin Dicks, where it was collectively agreed that work should continue to ensure a strong connection between the Partnership and the Collaborative, building on the strengths of the Partnership, whilst making the most of the energies and resources of the newly formed Collaborative. The importance of avoiding duplication was recognised so it was agreed the RPEG would be held in abeyance until further notice, whilst other groups would continue and connect into the Collaborative.

Redditch Business Leaders (RBL) and Youth Group

7. This group, previously known as the Economic Development Theme Group, morphed into the Redditch Business Leaders (RBL) in recent years. The group is chaired by a local businessman (the CEO of FaunZoeller) and has representatives from a number of local businesses including Heller and Mettis. The Leader and Chief Executive of the Borough Council are also members. To ensure the voice of young people is heard, the RBL Youth Group has also been established, with the Chair of it being on RBL.
8. The aim of the group is to focus on skills especially in young people and one notable success has been the Power Up mentor scheme which facilitates business mentors to work with children in Redditch schools to inspire the next generation and assist our local businesses find local rising stars. The group has developed a website to help reach out to other businesses and promote the work of the group - [Redditch Business Leaders \(redditchleaders.co.uk\)](http://redditchleaders.co.uk)

Redditch Community Wellbeing Trust (RCWT) and Youth Providers Forum

9. This is a long-standing Redditch Partnership Group that, even throughout Covid, continued to meet virtually. As with any of the partnership groups, there is no funding attached and they are not statutory, however, the desire from different partner agencies to continue to come together and new partners keen to join shows the value that is given to the Group.
10. The RCWT meets approximately every two months and it covers a wide remit, in particular, health inequalities, children and young people and older people. There have been a number of new representatives join the group in recent months, so it is helping not only to maintain existing relationships between partner agencies but build on new ones too. Chaired by the CEO of Young Solutions (a VCS organisation that works in Redditch and countywide), it is predominately used by partner organisations to share information about the work they are doing in Redditch and to highlight challenges they and/or those they are supporting are facing. This in turn helps identify partnership opportunities so that collectively we can make the best use of resources available in Redditch to support our local residents.
11. In addition to RCWT, a Redditch Youth Providers Forum was set up, which replaced a Positive Activities Group. Supported by the leisure and community safety teams, it connects into the wider partnership via RCWT through the Chair.

That Forum has been used to support the Youth Offer commissioning locally in Redditch, funds that came from Worcestershire County Council.

Cost of Living Partnership Group

12. In 2021, a joint Redditch and Bromsgrove Cost of Living Partnership Group was established by the Chief Executive of the Borough Council and has continued to date. It is now chaired by Judith Willis, Head of Community and Housing Services.
13. It is currently reviewing its terms of reference to ensure it remains fit for purpose. This is likely to be agreed later this month, however, in short, it's about bringing together agencies to create a unified and comprehensive approach to tackling the cost of living crisis and minimising its impact, with the aim of improving the well-being of residents and communities.
14. It meets monthly, where possible, to help ensure collectively we are doing all we can together to minimise the impact of the cost of living crisis. In addition to officers from the Borough Council from different teams (including the Council's Financial Inclusion Team and Housing Team) partner agencies engaged include: Citizens Advice Bromsgrove and Redditch, Worcestershire County Council, Department for Work and Pensions, Redditch Foodbank, Hereford and Worcester Fire and Rescue Service, Act on Energy, Primary Care Networks (PCNs) and more.
15. Redditch (and Bromsgrove) were the first in the County to recognise the need to get messages out there to ensure people know where to go for support as early as possible. In addition to website and social media messages, there have been different editions of a printed cost of living leaflet, to help reach those digitally excluded. The communication need was further backed up from local mini surveys undertaken. Although having unified communications has been led by the Borough Council, all partners have worked closely with us, whether that is through the Primary Care Networks (PCNs) promoting through the GP surgeries to schools sharing with parents.

Asset Based Community Development Shared Learning Network

16. Work continues with regards to Asset Based Community Development. As members will be aware, back in 2020/21, funding was awarded by Public Health at Worcestershire County Council to appoint Community Builders and progress ABCD. In Redditch, funds enabled three community builders to come into post, hosted by the voluntary and community sector: one in Woodrow (where work originally began); one in Abbeydale; and one working with BME communities across Redditch.
17. Asset Based Community Development (ABCD) is an approach built on tried and tested methods from sustainable community development practice. The aim of ABCD approaches is to create the conditions that will enable both place and people to flourish, reduce inequalities, improve quality of life that supports communities to thrive and to reduce or delay the need for long term care and support.
18. In order to support the work and encourage good practice, a Learning Network was set up jointly across both Redditch and Bromsgrove. This continues to meet

and includes relevant officers from both the Borough and County Council, voluntary and community sector hosts as well as the Community Builders.

19. The Community Builders have been involved in a number of projects including a Community Growing Group in Abbeydale; youth groups in Woodrow and engaging various Redditch communities in a Community Stories project. The project showcases community stories and how an asset based approach positively impacts on the residents in terms of their mental health and well-being and feeling part of a community.
20. Last year, the Community Services Manager, Tara Day, took over the responsibility of looking after the community builder contracts. These are currently fixed term but the longer-term aim remains for the voluntary sector services to source other funding by evidencing impact through community stories and Ripple Effect Mapping.
21. Through the Partnership and Collaborative, the intention is to embed the understanding of asset based approaches. To assist with this, Public Health, with the support of District/Borough Officers who have been undertaken ABCD Guides Training (including three officers from Redditch and Bromsgrove Councils across different teams), hold ABCD workshops for anyone wishing to find out more. A number of officers across different agencies have attended and it is open to all elected members too. In fact, the free workshops are open to anyone living or working in Worcestershire. Further details and the date of the next workshop can be found at:
[Exploring Asset Based Community Development \(ABCD\) Tickets, Multiple Dates | Eventbrite](#)

Redditch Mental Health and Housing Group

22. A Head of Housing and Health Partnerships for Worcestershire post was created in 2022 in recognition of the importance of housing in relation to health and wellbeing. The post is hosted by the Acute NHS Trust.
23. Since that countywide post was filled, a Redditch specific group focussing on bringing together Redditch Borough Council Housing and NHS Mental Health Teams, along with colleagues from other relevant agencies, such as Cranstoun (a service that provides support to those addicted to drugs or alcohol) has been set up. It has met twice to date with a third date in diaries.
24. Although early days, it is so far proving successful in terms of helping to bring together colleagues from Housing and Mental Health in particular, so that they can obtain a better understanding of each other's roles and the challenges they face. This in turn is expected to assist the different teams from different agencies work more effectively together and overcome local barriers together, where possible, for the benefit of service users who are coming into contact with both housing and health (and often many other services). At the moment, it is through the Partnership Manager, that this is connected to other Partnership Groups and it is forming connections with Redditch District Collaborative.

Redditch District Collaborative (RDC)

25. District Collaboratives (sometimes called different names in other areas) have been formed due to changes nationally in health and the development of

Integrated Care Systems (ICS). A District Collaborative brings together organisations across sectors on a place basis to meet the needs of the local community. The Redditch District Collaborative (RDC) is part of the Herefordshire and Worcestershire ICS.

26. There are two Primary Care Networks (PCNs) in Redditch – Kingfisher and Nightingale PCNs. PCNs formed as part of a five year national NHS contract in 2019. Prior to this GP Practices were working together informally through Neighbourhood Teams and other local contracts. It was the two PCNs, working closely with Redditch Borough Council and Public Health, that took the lead in setting up RDC.
27. The District Collaborative in Redditch was the first one in the County to be established. The RDC has three main priorities (set in 2021/22) - mental health and wellbeing; frailty; and obesity. RDC was set up during the midst of Covid and given the pressures on the health system in particular, then and now it is still evolving (as is the rest of the wider ICS).
28. In 2022, a part time programme lead was appointed by the PCNs from the voluntary and community sector. Asset mapping was undertaken and one outcome from that has been it has further enriched the content of our local community services directory, the Knowledge Bank, as well as the more recently established County Council's community services directory.
29. In 2023 there was a mini review of the RDC structure and membership and it has since been agreed there would be: a RDC Strategic Group (which the Leader, Portfolio Holder with responsibility for Health and Chief Executive at the Borough Council sit on); a RDC Core Group (which the Partnership Manager is part of); and Priority Groups, all of which have been established.
30. Connections have and continue to be made to ensure Redditch Partnership and RDC are fully aligned and the Partnership Manager and RDC Programme Lead meet regularly to ensure this happens. Ultimately the aim of RDC is to ensure better health outcomes for Redditch residents by services working collaboratively.

Other Redditch Groups and Countywide Group

31. There are other groups involving partners in Redditch, often with a specific focus, however, there is a still a need to ensure links are made. For instance, Redditch Towns Board has always linked into RDC Strategic Group via the Chief Executive of the Borough Council with an item on each agenda. This is continuing but updates are now provided at RDC by the Chief Executive of Young Solutions.
32. It is important to ensure Redditch is represented appropriately at countywide groups so that there is a 2-way communication between County and District level, both from a Borough Council perspective and from a Redditch Partnership/Collaborative perspective. For instance, there is the Being Well Strategic Group, a sub group of the Worcestershire Health and Wellbeing Board, and the Partnership Manager and the Head of Community and Housing Services represent Redditch and Bromsgrove Councils and Collaboratives.

33. As part of the change to ICS, VCSE (Voluntary, Community and Social Enterprise) Alliances have been formed nationally and there is one covering Worcestershire. Through the Redditch Partnership, we were able to make sure that Redditch had good representation on that Alliance, and in turn on countywide groups such as the County's Health and Wellbeing Board. By working closely with the RDC Programme Lead and PCNs, again using the Redditch Partnership, VCS representation on the RDC at both Strategic and Core Group has also been improved recently.

Wellbeing in Partnership E-Bulletin

34. There has been a Partnership E-Bulletin across Redditch and Bromsgrove for a number of years in slightly different forms. The Partnership E-Bulletin continues monthly and contains a wide range of information that comes into the Partnership Team from a wide variety of sources. Anyone involved in the Redditch Partnership and RDC automatically receive the bulletins, as do all local Councillors (Redditch Borough and County Councillors covering the Borough). The aim is to arm as many representatives as possible who work or volunteer in Redditch, from the statutory or voluntary and community sectors, with local information which in turn they can use and pass on to local residents.

Redditch & Bromsgrove Directory of Community Services (Knowledge Bank)

35. A directory of community services, called the Knowledge Bank, which built on previous internal directories used by the Council's Customer Service Team and the Parenting and Family Support Service, was created a number of years ago. The Council's IT development team assisted on the technical side of this while officers including Customer Services, Parenting and Family Support, Redditch and Bromsgrove Partnership Managers at the time worked to populate it with all services from the statutory and voluntary and community sectors available in Redditch and Bromsgrove. Originally created for internal teams, it was suggested and agreed that it should be made publicly available to allow anyone to use it.
36. More recently, at the suggestion of RDC, the Knowledge Bank has been given a facelift and made more user friendly. With support from BARN (Bromsgrove and Redditch Network) and using the results of the RDC Asset Mapping, the content has been updated and increased further.
37. The fully searchable directory is available on the Council's webpages for the public and local partners to use. Local organisations can contact the partnership team and add or update their organisation's details at any time. The direct link for the Knowledge Bank is knowledgebank.bromsgroveandredditch.gov.uk

Officer Contact Details

Officer Name: Della McCarthy
Job Title: Redditch and Bromsgrove Partnership Manager
Contact Tel: 01527 881618
Email: d.mccarthy@bromsgroveandredditch.gov.uk

Redditch Borough Council
Overview & Scrutiny Committee
19 February 2024

Overview - Disabled Facilities Grants

Disabled Facilities Grants (DFG) are mandatory grants to support the provision of adaptations to promote independent living within the home, subject to the provisions of the Housing Grants, Construction and Regeneration Act 1996.

The Department of Levelling Up, Housing and Communities (DLUHC) provides each local authority in England with a DFG allocation which is contained within the Better Care Fund paid to the County Council and passported to the Local Housing Authority

Under the Regulatory Reform Order – Local Authorities have some flexibility on how it uses its allocation. The use of this flexibility must form part of the Council's Housing Assistance Policy.

A DFG is the only mandatory housing grant available. If an applicant makes a valid application, the Council has a duty to approve the grant. The lack of budget is not a valid reason to refuse or withhold a grant approval. There is no minimum grant amount and a maximum mandatory grant of £30,000. This figure was set by the Disabled Facilities Grants (Maximum Amounts and Additional Purposes) (England) Order 2008. The DFG is a 'means tested' grant and contributions may be required to progress the application.

The council uses its powers to place a local land charge against the property where the Mandatory Disabled Facilities Grant exceeds £5000. The charge may be up to a maximum of £10,000 and repayment of the sum on charge is required where the adapted property is sold, transferred or otherwise disposed of within a 10-year period from completion of the work.

The grant is awarded to the person, not the household, so multiple grants for the same household are possible. Minor adaptations costing £1000 or less, equipment, and reablement (for at least six weeks) must be free of charge and is provided by social care through the County Council (Care & Support Regulations 2014).

DFGs are tenure blind so are available for owner occupiers, private tenants, housing association tenants and Council housing tenants. Local Housing Authorities with a Housing Revenue Account (HRA) such as Redditch are required to self-fund home adaptations for council tenants through this account and not use the DFG funding provided by the government. Due this stipulation Council tenants are not required to submit a DFG application and are dealt with through the Housing Department. A

provision was made for expenditure in the HRA as a 'Disabled Facilities Allowance' in the 2012-13 self-financing settlement.

it is considered good practice to offer a Home Improvement Agency (HIA) service to support a disabled person and their family through the complicated process of carrying out major building works. In Worcestershire a partnership of the 6 Local Housing Authorities and Worcestershire County Council commissioned a HIA referred as the Worcestershire Promoting Independent Living Service and this is provided by Millbrook Health Care under a contract until March 2025. There is also a fee of 14.9% paid to the home improvement agency through the DFG funding for each completed scheme. The services in Redditch managed through this agency and funded through the Council's DFG allocation are listed below:

- Mandatory DFG
- Discretionary DFG top up
- Dementia Dwelling grant
- Hospital Discharge grant
- Home repair assistance
- Housing options
- In house OT (x1) and trusted assessor trained staff
- Energy efficiency measures
- Self-Funder disabled adaptations

DFG – Process

There are 4 key elements to a robust DFG decision:

- The disabled occupant - Robust decision-making begins with a comprehensive assessment of the applicant's needs. This involves gathering relevant information about the applicant's disability, their living situation, and the specific adaptations required to improve their quality of life and independence at home
- The applicant - DFG decisions must be based on clear criteria for financial eligibility. This involves assessing the applicant's financial circumstances to determine their ability to contribute towards the cost of the adaptations.
- The eligible works - Before approving a DFG application, it is essential to assess the technical feasibility of the proposed adaptations. This involves evaluating factors such as the structural integrity of the property, building

regulations compliance, and the availability of suitable contractors to carry out the work.

- Amount of grant – Does the scheme require additional funding above the maximum grant available.

There are 5 key stages of delivering a home adaptation. Applicants can undertake the process of submitting a DFG application without the use of the HIA.

- **Stage 0:** first contact with services – This is mainly through health, Adult Social Care, the Council or direct to the HIA
- **Stage 1:** An assessment and identification of the relevant works for the disabled occupant is undertaken by the OT service (Herefordshire & Worcestershire Health & care HNS Trust) or applicants can employ a suitably qualified OT to undertake an assessment.
- **Stage 2:** The HIA will identify the relevant works and assess if the works are necessary and appropriate in conjunction with the OT. The HIA undertakes casework and any technical requirements and obtain quotes, undertake the means test and if proceeding complete the DFG application and submit the formal grant application to the Council for approval.

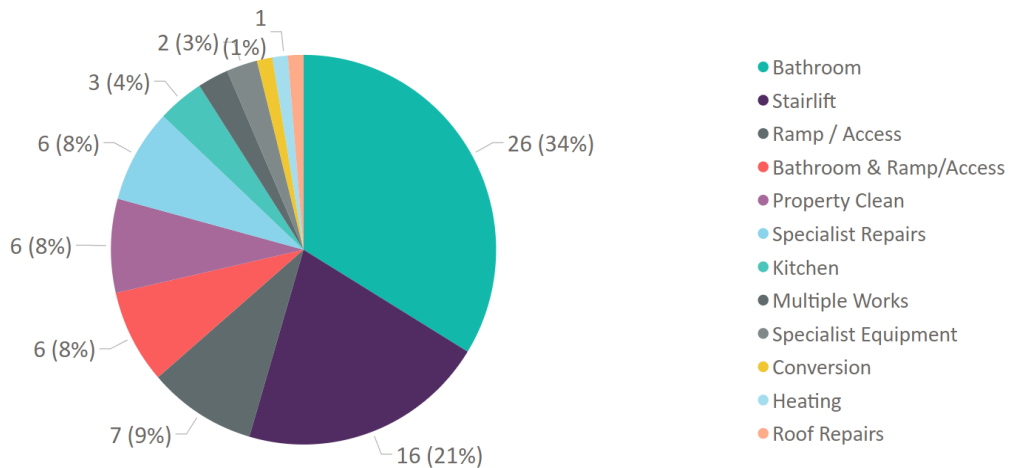


- **Stage 3:** The Council assess if they are reasonable and practicable and approves or rejects the application. The Council has a maximum of 6 months to approve the application.
- **Stage 4:** When approved Millbrook will instruct the works and project manage the adaptations.

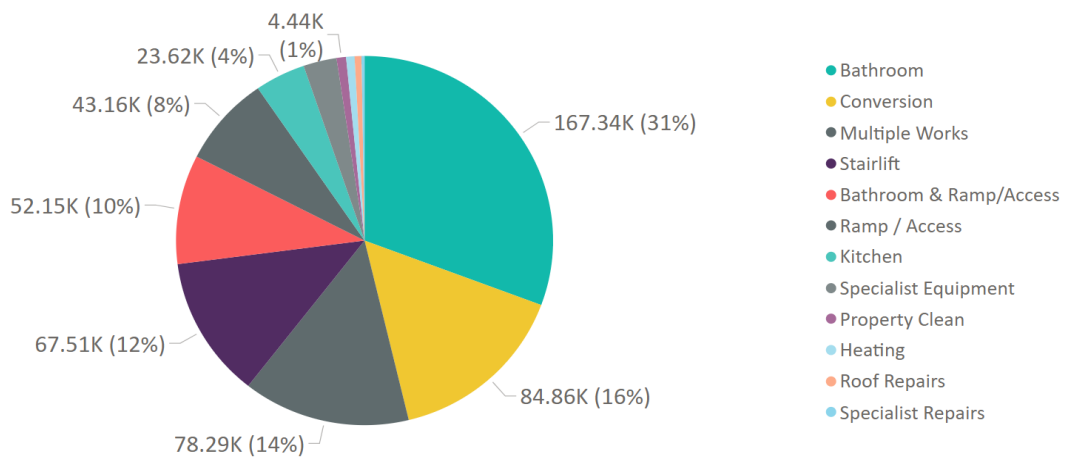
DFG’s in Redditch

The following information has been provided by Millbrook Health Care as part of the current re-tendering work being undertaken.

DFG completions by Job Type
Redditch
2022-2023



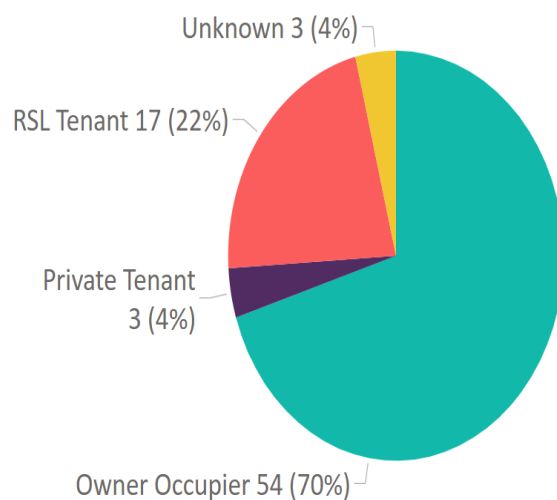
DFG Expenditure in £s by job/adaptation type
Redditch
2022-2023



Number, median delivery times, total value, and average value of DFG completions by adaptation type in Redditch 2022-23

Adaptation Type	Cases	Median delivery time in working days	Total Payment	Average Payment
Bathroom	26	146	£167,341.42	£6,436.21
Stairlift	16	81	£67,511.93	£4,219.50
Ramp / Access	7	186	£43,159.56	£6,165.65
Bathroom & Ramp/Access	6	198	£52,151.41	£8,691.90
Property Clean	6	N/A	£4,439.72	£739.95
Specialist Repairs	6	N/A	£1,381.05	£230.18
Kitchen	3	165	£23,622.25	£7,874.08
Multiple Works	2	447	£78,292.85	£39,146.43
Specialist Equipment	2	199	£15,587.85	£7,793.93
Conversion	1	465	£84,864.36	£84,864.36
Heating	1	126	£3,948.08	£3,948.08
Roof Repairs	1	N/A	£3,221.12	£3,221.12
Total	77	169	£545,521.60	£7,084.70

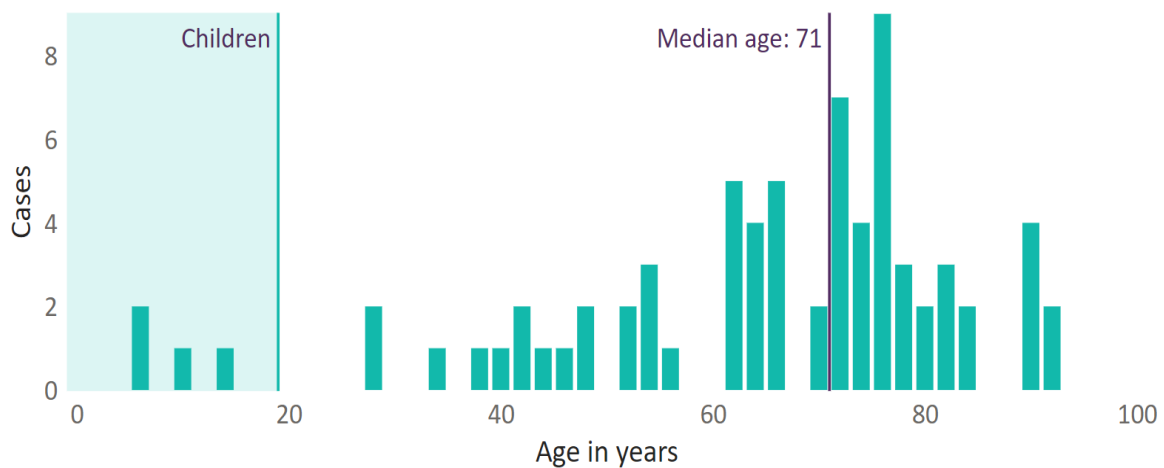
DFG recipients by tenure
Redditch
2022-2023



Distribution of the tenure DFG recipients in Redditch 2022-23

Tenure	Cases	Median delivery time in working days	Total payment	Average payment
Owner Occupier	54	141	£418,779.89	£7,755.18
RSL Tenant	17	151	£102,876.33	£6,051.55
Private Tenant	3	127	£20,092.74	£6,697.58
Unknown	3	7	£3,772.64	£1,257.55
Total	77	169	£545,521.60	£7,084.70

Histogram of the age of DFG recipients
Redditch
2022-2023

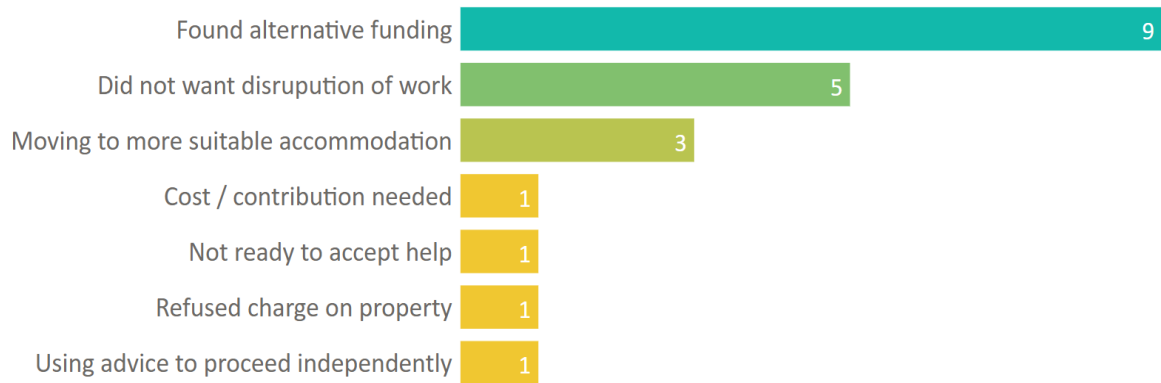


Age of DFG recipients 22/23

Age	Cases	Median delivery time in working days	Total Payment	Average Payment
Adult	73	167	£438,972.89	£6,013.33
Child	4	276	£106,548.71	£26,637.18
Total	77	169	£545,521.60	£7,084.70

Reasons clients did not want to proceed with a DFG

Redditch
2022-2023



Cases

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* item has been selected for pre-scrutiny by main Committee
** item has been selected for pre-scrutiny by Budget Scrutiny Working Group

EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

1 March 2024 to 30 June 2024

(published as at 1st February 2024)



www.redditchbc.gov.uk

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £200,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships
Councillor Gemma Monaco, Deputy Leader and Portfolio Holder for Climate Change
Councillor Joe Baker
Councillor Joanne Beecham Portfolio Holder for Leisure
Councillor Brandon Clayton Portfolio Holder for Environmental Services
Councillor Luke Court Portfolio Holder for Finance and Enabling
Councillor Lucy Harrison Portfolio Holder for Community and Regulatory Services
Councillor Bill Hartnett
Councillor Craig Warhurst, Portfolio Holder for Housing and Procurement

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
* Council response to Local Plan Consultations; Birmingham Development Plan, South Staffordshire Local Plan and South Worcestershire Development Plan Key: No	Executive Not before 18th Mar 2024 Council Not before 1st Jun 2024		Report of the Head of Planning, Regeneration and Leisure Services	Mike Dunphy, Strategic Planning and Conservation Manager Tel: 01527 64252 Ext 1325
* Future Plans for Auxerre House Key: No	Executive 18 Mar 2024 Council Not before 1st Jun 2024	This report may contain exempt information which would need to be discussed by the Executive Committee in private session.	Report of the Head of Environmental and Housing Property Services	Simon Parry, Acting Head of Environmental and Housing Property Services Tel: 01527 64252 Ext 3201
** Finance and Performance Quarter 3 Report 2023/24 Key: No	Executive 18 Mar 2024 Council 20 May 2024		Report of the Interim Section 151 Officer and Deputy Chief Executive	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Finance and Performance Monitoring Outturn Report 2023/24 Key: No	Executive Not before 1st Jun 2024 Council Not before 1st Jun 2024		Report of the Interim Section 151 Officer and Deputy Chief Executive	Peter Carpenter, Interim Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205

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Overview & Scrutiny

Committee

19th February 2024**WORK PROGRAMME 2023-24**

Date of Meeting	Subject Matter	Officer(s) / Member(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(CHIEF EXECUTIVE)
	Minutes of previous meeting	Chief Executive
	Consideration of the Executive Committee Work Programme	Chief Executive
	Call-ins (if any)	Chief Executive
	Pre-scrutiny (if any)	Chief Executive
	Task Groups / Short, Sharp Review Groups – feedback	Chair of Task Group / Short, Sharp Review
	Working Groups - feedback	Chair of Working Group
	Committee Work Programme	Chief Executive

Overview & Scrutiny

Committee

19th February 2024

MEETING DATE	ITEM TO BE CONSIDERED	RELEVANT LEAD
19 th February 2024	Redditch Partnership - Annual Report	Della McCarthy, Redditch and Bromsgrove Partnership Manager
19 th February 2024	Overview – Disabled Facilities Grant (DFG)	Judith Willis, Head of Community and Housing Services
14 th March 2024	Overview – Social Housing Repairs	Simon Parry, Acting Head of Environmental and Housing Property Services
Date to be confirmed	Health Priorities in Redditch - Overview item	Sue Hanley, Interim Chief Executive Officer

Items scheduled for pre-scrutiny with Executive report date yet to be confirmed:

^ Executive date – not before 18th March 2024	Pre-Decision Scrutiny - Council response to Local Plan Consultations; Birmingham Development Plan, South Staffordshire Local Plan and South Worcestershire Development Plan	Mike Dunphy, Strategic Planning and Conservation Manager
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Working Groups:

- **Budget Scrutiny Working Group**

MEETING DATE	ITEM TO BE CONSIDERED
11 th March 2024	Finance and Performance Quarter 3 Report 2023/24

Overview & Scrutiny

Committee

19th February 2024

- **Performance Scrutiny Working Group**

MEETING DATE	ITEM TO BE CONSIDERED
TBC (Feb/Mar 2024)	Temporary Accommodation update Social Housing – voids / waiting lists (social housing repairs to be covered by Overview and Scrutiny Committee)
12 th Mar 2024	Tree Maintenance Place Teams

Task Groups

- **Fly Tipping and Bulky Waste Task Group**

The last meeting of the Group took place on Tuesday 8th February 2024.

- **Speeding and Road Safety Task Group**

Next task group to be launched following the conclusion of the Fly Tipping and Bulky Waste Task Group. Please note that Membership, Full Topic Proposal and Terms of Reference of the Task Group will need to be agreed by the Committee before this Task Group is able to proceed.

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